

## Texas Civil Commitment Office



Christy Jack, Chair  
Board Members  
Roberto "Robert" Dominguez  
Kathryn "Katie" McClure  
Marsha McLane, Executive Director

Friday, July 24, 2015, at 10:00 a.m.  
8407 Wall Street, Room N-102  
Austin, Texas 78754

### MINUTES

#### Board Members Present

Christy Jack, Chair

Kathryn "Katie" McClure

Roberto "Robert" Dominguez

#### TCCO Staff

Marsha McLane

Jessica Marsh

Cathy Drake

David Flores

Mike Searcy

Mike Necker

#### Office of the Attorney General

Johnathan Stone

Jennifer Hopgood

Zindia Thomas

#### Convene the Board of the Texas Civil Commitment Office

Board Chair, Christy Jack, convened the meeting at 10:00 a.m., roll was taken and it was noted that a quorum was present.

#### Discussion, Consideration, and Possible Contract Award Regarding Request for Proposals 537-16-148105, Civil Commitment Center for Violent Sex Offenders

Ms. Jack recognized Executive Director, Marsha McLane to discuss the consideration and possible award of a contract for a civil commitment center as a result of the request for proposals that was issued in June.

Ms. McLane stated that this process involved a very fast and tight agenda, as proposals were due on June 17, 2015, allowing only one week for the HHSC Procurement Department to receive the proposals and review them for completeness and then forward them to TCCO staff for evaluation and negotiation in order to have a selection by the time this Board Meeting convened.

Ms. McLane further stated that, due to the procurement regulations, she was not permitted discuss specifics about vendors, proposals or locations prior to the award of a contract; however, she would be happy to discuss any questions about the procurement process. Once a contract is awarded, the proposals and contract are subject to the Open Records Act and Ms. McLane will be permitted to discuss them. The HHSC Procurement Department received three proposals and Ms. McLane's staff reviewed and evaluated one of them, finally making a recommendation of the vendor to her. As Ms. McLane agreed with the recommendation her staff, preliminary negotiations with that vendor had begun; however, negotiations on several of the contract provisions were currently ongoing.

Ms. McLane requested permission from the board to move forward into final negotiations and a contract award for a Civil Commitment Center in the amount of \$23,971,375.00 for the biennium. Board Chair, Christy Jack, made a motion to authorize the contract award, to allow Ms. McLane to move to final negotiations and to sign the contract once negotiations are complete. Board Member, Robert Dominguez, seconded motion, the Board members all voted in favor and the motion passed.

**Discussion, Consideration, and Possible Action Regarding Excused Absences**

Ms. Jack excused the absence of Chief Robert Dominguez from the June 12, 2015 Board meeting.

**Discussion, Consideration, and Possible Action Regarding Meeting Minutes**

A Motion was made by Board Member, Katie McClure, to accept June 12, 2015, meeting minutes; motion was seconded by Chief Robert Dominguez, and passed, at which time Board Chair, Christy Jack and Executive Director, Marsha McLane signed the minutes.

**Discussion, Consideration, and Possible Action Regarding Future Meeting Dates**

Board Chair made a suggestion that the next meeting be held at the potential new site of the Civil Commitment Center, pending the ability to resolve all contractual issues. Future meeting tentatively set on September 25, 2015.

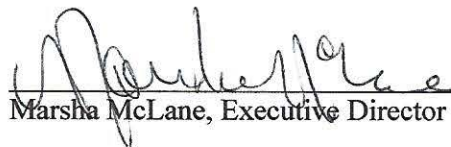
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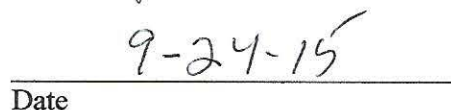
There were no members of the public present who wished to address the Board.

**Meeting Adjourned at 10:12 am.**

  
Christy Jack, Chair

  
Date

  
Marsha McLane, Executive Director

  
Date